

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF MEACHAM HELD IN THE VILLAGE OFFICE THIS 12<sup>th</sup> DAY OF DECEMBER, 2023 at 13:00 AM.

**PRESENT:**

Mayor	Travis Harriman
Councillors	Anita Rocamora
	Ben Chantler
Administrator	Karen Cox
Foreman	Steven McLaren

**CALL TO ORDER:** Mayor Travis Harriman called the meeting to order at 10:30 AM. This meeting, as well as future meetings, will be voice recorded for verification purposes only.

**ADOPT THE AGENDA:**

140/2023 Rocamora: THAT the agenda for the December 12, 2023 meeting is adopted as presented. CARRIED

**FOREMAN REPORT:**

141/2023 Harriman: THAT the Monthly Water report be approved as presented. CARRIED

**MINUTES:**

142/2023 Chantler: THAT the minutes of the November 23, 2023 Regular Meeting be approved as presented. CARRIED

**CORRESPONDENCE:**

143/2023 Harriman: THAT the following correspondence having been read is filed:

REACT	RE: General Manager Introduction
SUMA	RE: SUMA Sector Meetings
SUMAssure	RE: Annual Newsletter

CARRIED

**FINANCIAL REPORTS:**

144/2023 Harriman: THAT the financial statements for November and bank reconciliations for the month of November be accepted as presented. CARRIED

**LIST OF ACCOUNTS:**

145/2023 Rocamora: THAT the list of accounts payable Cheque Number 15698 to 15707 and Online Payments from 166 to 167 from the Affinity Credit Union for the Village of Meacham for a total of \$13,897.65 AND Cheque Number 4140 and Online Payments RB513 of \$609.37 be approved as presented and a list of payments attached hereto. CARRIED

**NEW BUSINESS:**

**BOARD OF REVISION**

146/2023

Chantler: THAT the Village of Meacham appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 01, 2024 to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision; Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. CARRIED

**SECRETARY TO THE BOARD OF REVISION**

147/2023

Chantler: THAT the Village of Meacham appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 01, 2024, through December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED

**APPOINT BUILDING INSPECTOR**

148/2023

Harriman: THAT the Village of Meacham appoint Construction Code Authority as Building Inspector with the list of building officials and license numbers attached hereto. CARRIED

**CHRISTMAS OFFICE HOURS**

149/2023

Rocamora: THAT the Village office be closed Tuesday, December 26, 2023 with notice posted accordingly. CARRIED

**EMERGENCY MEASURES ORGANIZATION COMMITTEE**

150/2023

Chantler: THAT Council appoints Paul Paquet, Steven McLaren, and Deb Schrader as the EMO Committee. CARRIED

**BYLAWS:**



151/2023 **EMERGENCY MEASURES ORGANIZATION BYLAW 6-23 – First Reading**  
Harriman: THAT Bylaw 6-23 known as the Emergency Measures Bylaw be introduced and receive first reading. CARRIED

152/2023 **EMERGENCY MEASURES ORGANIZATION BYLAW 6-23 – Second Reading**  
Harriman: THAT Bylaw 6-23 known as the Emergency Measures Bylaw receive second reading. CARRIED

153/2023 **EMERGENCY MEASURES ORGANIZATION BYLAW 6-23 – Approval for Three Readings**  
Chantler: THAT Bylaw 6-23 known as the Emergency Measures Bylaw be given three readings at this meeting. CARRIED UNANIMOUSLY

154/2023 **EMERGENCY MEASURES ORGANIZATION BYLAW 6-23 – Third Reading**  
Harriman: THAT Bylaw 6-23 known as the Emergency Measures Bylaw receive third reading. CARRIED

**IN-CAMERA**

155/2023 **MOVE TO IN-CAMERA**  
Harriman: THAT Council having issues to discuss which are exempt from being conducted in public under *The Local Authority Freedom of Information and Protection of Privacy Act* and *The Municipalities Act*, move to an in-camera session at 11:30 am. CARRIED

156/2023 **RECONVENE TO REGULAR COUNCIL**  
Harriman: THAT Council reconvene to the Regular Council Meeting at 12:15 PM. CARRIED

157/2023 **VILLAGE EMPLOYEE SALARY REVIEW**  
Harriman: THAT Steven McLaren’s wage will increase to \$61,360.00/year and THAT Karen Cox’s wage will increase to \$28.00/hour. Both will be effective January 01, 2024. CARRIED

**ADJOURNMENT**

158/2023 **ADJOURNMENT**  
Harriman: That this meeting is adjourned at 12:20 p.m. The next regular Council meeting will be on January 18, 2024 at 10:30 am and will be held in the Village Office, with notice posted accordingly. CARRIED

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Mayor

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Administrator